



## Job Posting

**Job Title:** Teller

**Position Type:** Part-Time

**Location:** Belle Plaine

**Posting Date:** April 29, 2026

**Job Summary:**

This position accurately processes customer transactions and is accountable for balancing individual cash drawer consistently while providing a professional and courteous customer experience.

**Hours:** Monday – Friday with rotating Saturdays, part time.

**Primary Duties and Responsibilities:**

- Develop and maintain courteous and professional relationships with customers
- Efficiently and accurately process customer transactions such as deposits, withdrawals, transfers, payments, and bond redemptions while maintaining customer confidentiality
- Balance cash drawer within established limits and follow security methods for handling cash and negotiable items
- Operate teller department equipment competently: coin counter, coin roller, currency counter, encoders, Branch Capture, and computer systems

**Qualifications:**

Education/Experience

- High School diploma or equivalent
- Cash handling, administrative, or customer service experience preferred

Knowledge, Skills, and Abilities

- Customer service orientated
- Computer skills necessary to operate software programs used in the Teller area.
- Numerical proficiency and attention to detail in a fast-paced environment.
- Ability to prioritize and make judgment calls regarding customer transactions

**Salary Range:** \$17.40 - \$19.00 per hour depending on years of experience and credentials

**Benefits:**

- ESST
- 401 (k) Match Program
- Paid holidays

**To apply please visit:** <https://fnbmn.bank/Careers>